



## FRANK A. DIEKMANN

### GRANITE STATE DETACHMENT #542 ACADEMIC SCHOLARSHIP

#### *Administrative Procedure 2.6*

#### **Section One - Purpose**

The Granite State Detachment #542 – Marine Corps League (GSD) has established the **Frank A. Diekmann Granite State Detachment #542 Academic Scholarship** to render financial assistance for undergraduate college or post-secondary vocational education for individuals with United States **Marine Corps association or Young Marine and ROTC students** as noted below in **Section Two, Eligibility**.

#### **Section Two - Eligibility**

The following classes of individuals will be considered for the scholarship:

- A. Children, step children and grandchildren of Marines who have lost their life in the line of duty and residing in the GSD's area of membership.
  
- B. Children, step children, and grandchildren of Marines honorably serving in, or honorably discharged from, the United States Marine Corps and residing in the GSD's area of membership.
  
- C. Members of a Young Marines or ROTC unit who have a legal residence for the scholarship year in the area of GSD membership or attend meetings regularly held in the area of membership for the GSD as define in Section Three, below.

## Section Three - Area of Coverage

The area of membership coverage for the GSD is for the following New Hampshire towns:

### Hillsborough County

Amherst, Antrim, Bedford, Bennington, Deering, Frankestown, Goffstown, Greenfield, Hillsborough, Litchfield, Lyndeborough, Manchester, Merrimack, Mount Vernon, New Boston, Weare, Windsor

### Merrimack County

Hooksett

### Rockingham County

Auburn, Candia, Chester, Derry, Fremont, Hampstead, Londonderry, Raymond, Sandown

## Section Four – Funding

The will provide financial assistance in accordance with the availability of funds in this **Frank A. Diekmann Granite State Detachment #542 Scholarship Fund** account without any restrictions due to gender, religion, color, or national origin.

**The base award is for two (2) separate \$1,000 scholarship for two (2) separate award recipients**, but may be modified on an annual basis as determined by a vote of the GSD membership. The scholarship will be made payable to each award recipient and to each recipient's institution of higher learning.

## Section Five – Scholarship Committee

The GSD Commandant will appoint a three person scholarship committee **by the October Detachment meeting** at which time one of the committee members will be selected as committee chair. The committee's purpose will be to select a candidate or candidates for receipt of a GSD scholarship. If the committee receives an application from a kinship relative of a committee member, that member shall resign from the committee, and the Commandant will appoint a new member to the committee.

## Section Six – Administration

In accordance with the National Marine Corps League By-laws, and funds specified for the **Frank A. Diekmann Granite State Detachment #542 Academic Scholarship** will be deposited with the detachment's funds, but recorded separately for record, interest, accounting and disbursements.

## Section Six – Administration (continued)

GSD members are hereby authorized and empowered to solicit and accept funds for the **Frank A. Diekmann Granite State Detachment #542 Academic Scholarship fund**.

Committee members will serve without recompense.

**In January of each year**, a representative of the scholarship committee will contact the Commander(s) of any ROTC unit in the GSD area of coverage, advise them of the scholarship and supply appropriate instructions and application forms **(See Section Seven)**. **Also, in January**, notice of the scholarship will be published on the **GSD Facebook page**.

Notice is to be sent to all high school counselors in the GSD area of coverage advising them that a scholarship is available to any student whose parent, grandparent or step parent was a Marine and **was** unfortunately killed in action. Notice is to be sent no later than January of the year in which the award is to be granted.

Notice is to also be sent to all members of the GSD advising them that a scholarship is to be granted by the detachment to a relative of theirs **as defined in Section Two – C**.

Applications for scholarship are to be completed and sent to the Chairman of the Scholarship Committee with **a post mark no later than 15 May** of the year in which the scholarship will be granted. Scholarship applications will be recorded in a log noting the date of receipt. Applications will be maintained by the committee for one year until the next application cycle begins.

**Following receipt of the applications the committee will meet and make a selection for the scholarship by 1 June.**

Under no circumstances shall any specific information tendered by the applicant be viewed or discussed by anyone other than the committee members without the applicant's approval.

Upon selection of a candidate, the application material will be held by the chairman of the committee until 1 July at which time all submitted material will be destroyed.

If applicable, after the selection, the scholarship committee will make arrangements with the ROTC Commander, or school counselor, to announce the scholarship award. If the individual selected is a family member of a GSD member and the winner is located out of state, the GSD member will be notified who, in turn, is to advise their family member about winning the award.

After the winner has been notified, members of the GSD will be advised of the winner and the awarding of the scholarship and the **winner's name is to be recorded in the minutes of the Detachment under the "Good of the League"**.

## Section Six – Administration (continued)

Arrangements are to be made with the ROTC Commander or school counselor to have the award presented to each of the winning students by the Commandant of the GSD or his/her representative.

If possible, the award should be tied into the school's award night ceremony.

## Section Seven – Scholarship Application

**All applicants must submit the attached application form without omissions.**

Information contained on the form is:

- Name and contact data of applicant
- Name and contact information of school counselor or ROTC Commander.
- Current grade point average. **(Must be 2.5 or greater).**
- Data from accepting school - **(or currently attending) college or university.**
- Attached one page document stating career interest and outside activities.

## Section Eight – Disbandment of Scholarship Program

Should the scholarship fund be terminated by a vote of the membership, the **remaining** funds in the account will be handled as defined in the Granite State Detachment bylaws, Article Six, Section Four.

*Revision (2.1) approved by the GSD membership 12 March 2013*

*Revision (2.2) approved by the GSD membership 9 July 2013*

*Revision (2.3) approved by the GSD membership 8 March 2016*

*Revision (2.4) approved by the GSD membership 12 July 2016*

*Revision (2.5) approved by the GSD membership 10 January 2017*

*Revision (2.6) approved by the GSD membership 14 December 2021*

**Marine Corps League**  
**FRANK A. DIEKMANN GRANITE STATE DETACHMENT #542**  
**ACADEMIC SCHOLARSHIP**  
**P.O. Box 3857**  
**Manchester, New Hampshire 03105-3857**

**CRITERIA SHEET**

All applicants must complete and sign the attached required documentation to be considered for this award, must supply requested proof of acceptance to attend an institution of higher learning **(or already attending)**, have their legal guardian complete their stated requirement data sheet **and meet the due date for the application.**

**Applicants must be in one of the following eligibility groups:**

- A. Children, step children and grandchildren of Marines who have lost their life in the line of duty and residing in the GSD's area of membership.
- B. Children, step children and grandchildren of Marines honorably serving in, or honorably discharged from, the United States Marine Corps and residing in the GSD's area of membership.
- C. Members of a Young Marines or ROTC unit who have a legal residence for the scholarship year in the area of GSD membership or attend meetings regularly held in the area of membership for the GSD.

**Granite State Detachment of the Marine Corps League area of membership is as follows:**

**Hillsborough County**

Amherst, Antrim, Bedford, Bennington, Deering, Frankestown, Goffstown  
Greenfield, Hillsborough, Litchfield, Lyndeborough, Manchester,  
Merrimack, Mont Vernon, New Boston, Weare, Windsor

**Merrimack County**

Hooksett

**Rockingham County**

Auburn, Candia, Chester, Fremont, Hampstead, Londonderry  
Raymond, Sandown

**All required documentation must be complete, signed and attached where required.**

**Applications must be received by: 15 May in year of application.**

The Granite State Detachment wishes all applicants success and thanks you for applying. Applying in itself is a statement of self-confidence.

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**FRANK A. DIEKMANN GRANITE STATE DETACHMENT #542  
ACADEMIC SCHOLARSHIP  
P.O. Box 3857  
Manchester, New Hampshire 03105-3857**

**School Data Sheet  
(Please Print Information)**

**Applicants Name** \_\_\_\_\_

**High School Name** \_\_\_\_\_  
**Or name of current college /university**

Address \_\_\_\_\_  
\_\_\_\_\_

TP # \_\_\_\_\_

Email \_\_\_\_\_

**Graduation Year** \_\_\_\_\_

**Major Program** \_\_\_\_\_

**Current Grade Point Average** \_\_\_\_\_ **Copy of transcript to be attached)**

**Accepting School: College or University** \_\_\_\_\_  
**(Required from H.S. seniors only) (Copy of acceptance letter to be attached)**

**Major:** \_\_\_\_\_

**Date Accepted** \_\_\_\_/\_\_\_\_/\_\_\_\_

School Guidance Counselor is to assure that the applicant meets the requirements as noted on the criteria sheet.

Attested to by:

**School Guidance Counselor** \_\_\_\_\_

**Please Print Name**

\_\_\_\_\_  
**Signature**